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CLIENT's Obligation

- Give to AFFABLE, by CLIENT the student availability and venue availability to host the recruitment drive.
- Provide AFFABLE the information on schedule of possible availability of students for on-boarding with recruiters.
- Authorise AFFABLE to represent the CLIENT on their behalf to interact with corporate to source relevant placement opportunities. Provide authorization letter, as to present the same to Corporate on request.
- Give to AFFABLE true, fair and accurate information about itself, to be furnished by AFFABLE to the potential recruiter.
- Provide pleasing and above satisfactory hospitality and support on campus to the delegates of Corporate engaged in recruitment drive.
- Provide needful support to student participants from other partner campuses.
- Intimate AFFABLE if a student is placed through campus placement cell in case to be detained from AFFABLE placement assistance.
- CLIENT shall follow AFFABLE placement policy, should also direct students to follow the same.
- Upon placement of a potential candidate, intimate the fact of such placement and hand over a copy of the Appointment Letter within 7 days of the issuance of the Offer Letter to the student.
- Should direct students to accept the offer they received and to help for on-boarding based on Corporate request.
- Shall not poach or offer any job to any personnel from AFFABLE who is engaged in the delivery of the assignment. This includes all Business Development consultants, Delivery and/or HR consultants, recruiters, members from back end operations and such other support functions, who are directly or indirectly involved in the assignment during the tenure of this agreement or for a period of not less than one year from the end of this agreement, which may occur by way of termination by either Parties or by efflux of time.
- Make timely payment of the services fees as agreed and due to AFFABLE as per terms of the agreement.

It is however understood by and between AFFABLE and the CLIENT that

- AFFABLE shall not be held liable for any inadequacies or inaccuracies in information (as provided to AFFABLE by the corporate/recruiter) as provided to or understood by the potential candidates and vice versa.
- AFFABLE undertakes only reference checks. Any other checks including Background checks of the corporate/recruiter shall be undertaken by the CLIENT.
- The ultimate decision on venue for the pool drive and of the completion of the recruitment process rests solely with AFFABLE, to be exercised at its discretion or pleasure or in accordance with its policies.
- Change in commercials during the contract period is not feasible, but it is the discretion AFFABLE to amend it in the next financial years.
- The services under this agreement shall be exclusively for CLIENT and will not extend to its subsidiaries or other group Companies.

Confidentiality Clause

It is understood by and between AFFABLE and the CLIENT that

- AFFABLE will not disclose information that may be classified as confidential, that it may receive or obtain as a result of entering into this Agreement.
- The Appointment Letter and the terms contained therein are confidential information and shall be used by AFFABLE only for the purposes of filling and recording.

NAIPUNNYA BUSINESS SCHOOL ★ EXCEL ★ EXPLORE ★ EXPERIENCE ★ Pongam, Thrissur District, Kerala-680 308

Fr. (Dr.) Paulachan K.J.
Director, MBA
Naipunnya Institute of Management and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

AFFABLE
FRESHERS

PROFESSIONAL FEE FOR PLACEMENT SERVICES

Total Placement Services Fees		
INR 1,000/- per student X 31 students	31 x 1,000	31,000
Plus 15% Service Tax	31,000 X 15%	4,650
Total Placement Services Fees		35,650

In words: Thirty five thousand six hundred and fifty only.

CLIENT shall make payment in below schedule

Payment Phases	Month	Percentage of Payment
Advance Payment	May 2017	30%
First Phase Payment	December 2017	40%
Final Payment	April 2018	30%

PAYMENT TERMS:

AFFABLE will raise the Invoice in above mentioned month and the CLIENT shall pay the invoiced amount within 7 working days of the invoice date.

TAX:

All taxes shall be charged additionally as mention above. (Service tax as per notifications given by the Government of India from time to time, TDS as applicable shall be deducted as per rules etc.)

VALIDITY:

This Agreement shall come into force and effect from the date afore mentioned and shall remain in effect and the service duration will be from 1 June, 2017 to 31 May 2018.

APPLICABLE LAW AND JURISDICTION:

This Agreement shall be construed, and the legal relations between the parties hereto shall be determined, in accordance with the laws of India, and the Parties consent to the jurisdiction of the courts of Ernakulum, India for settlement of any disputes that may arise under this Agreement.

FORCE MAJEURE :

No failure or omission by either party to perform any of the obligations of this Agreement by any of the Party shall give the other Party a claim against such Party, or be deemed a breach of this Agreement, if and to the extent that such failure or omission arises due to Force Majeure conditions. The term "Force Majeure", shall Include, without limitation, earthquake, fire, flood, epidemic, act of war, whether declared or undeclared, blockade, epidemic, terrorism, riot, strikes, or any other Cause (s) beyond the reasonable control of either of the Parties.

BUSINESS ETHICS:

Both the Parties shall continue to perform the obligations under this Agreement without breaching the terms and conditions and shall follow the general business ethics of the market. When there are some non adherences from a Party, the other Party shall be at liberty to point out the same and shall allow the Party to rectify the same within reasonable period of time. Such non adherences shall include but not limited to recruitment terms, payment terms etc.

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Director, MBA
Naipunnya Institute of Management and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

AFFABLE
FRESHERS

Affable Management Services LLP
GS2 Heavenly Plaza
Suite No. 588
Kakkanad, Cochin
India - 682 021

THIS IS A FORMAL AGREEMENT ON AFFABLE'S TERMS AND CONDITIONS.

I AGREE TO THE ABOVE TERMS AND CONDITIONS.

For CLIENT	:	**For AFFABLE**	:
Signature	:	Signature	:
Name	:	Name	:
Designation/Title	:	Designation/Title	:
Date of Sign	:	Date of Sign	:
Seal	:	Seal	:
Full Address	:	Full Address	:
	:		:
	:		:
WITNESS	:	WITNESS	:
1 Signature	:	1 Signature	:
Name	:	Name	:

NAIPUNNYA BUSINESS SCHOOL ★ EXPLORE ★ EXCEL ★ EXPERIENCE ★ Pongam, Thrissur District, Kerala-680 308

Fr. (Dr.) Paulachan K.J.
Director, MBA
Naipunnya Institute of Management and Information Technology
Pongam, Koratty
Kerala, India

AFFABLE

FRESHERS

A consortium of MBA Freshers

Affable Management Services LLP
GS2 Heavenly Plaza, Suite No: 588
Kakkanad, Cochin-682021

Let us on

NAIPUNNYA BUSINESS SCHOOL ★ EXCELLENCE ★ EXPLORE ★ EXPERIENCE ★ Pongam, Thrissur District, Kerala-680 308

Dr. Babu Paradachan K.J.
Director, MBA
Naipunnya Institute of Management
and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

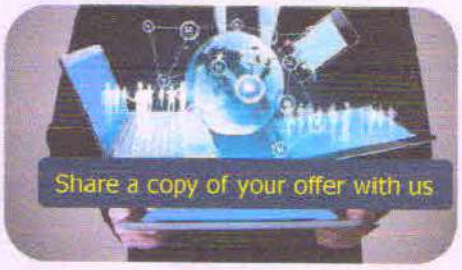
WHAT NEXT

1. Presentation
2. Get Proposal
3. Express Interest
4. Sign MOU
5. Get Invoice
5. Make Payment
6. Launch

NAIPUNNYA BUSINESS SCHOOL
Pongam, Thrissur District, Kerala-680 308
EXPERIENCE ★ EXPLORE ★ EXCEL

Fr. Dr. Sebastian K.J.
Director, NIBA
Naipunnya Institute of Management and Information
Pongam

PLACEMENT POLICY



Placement Cell

- ✓ To ensure students profiles are created in the portal
- ✓ To verify candidate profile in the portal
- ✓ To share information related to recruitments
- ✓ To clarify terms to candidates
- ✓ To inform the available dates to conduct the recruitment drive

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Fr. (Dr.) Paulachan K.J.
Director, MBA
Naipunnya Institute of Management and Information Technology
Pongam, Kerala

ADVANTAGES OF OUR STUDENT PORTAL

Easily Share Data with Companies

Create filtered resume packets and send eligible candidates' data at click of a button

Track Student Engagement

Record student engagement and actions. Track when students read your emails, what action they take and when

Mobile Apps for Convenience

Mobile apps for everyone, so that you and your students are connected at all times

Email Integration

Integrate your inbox and see all company emails and relevant history at once place

Automatic Broadcasts

Students are notified via emails, sms, app, and notice board automatically so No need to run after them

Custom Reports, Graphs

Generate custom reports, and graphics from live data. Get student performance reports to determine training needs

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Fr. Dr. Paulachan K.J.
Director-MBA
Naipunnya Institute of Management and Information
Pongam

KEY DIFFERENTIATOR

Tier -2 Placement Cell

Tier -2
Placement Cell for
all candidates

Maximum Placement opportunity

Effortless way
to attempt for maximum
placement opportunities

Professional placement process

Professional
placement process
experience for students

Recruiters across the country

An approach to reach
out recruiters across
the country

Real time feedback

Real time feedback
and data analytics
for proper decision
making in coming years

Recruiters at untapped locations

To make the most from
recruiters at untapped
locations including the
Middle East

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Fr. (Dr.) Boulachan K.J.
Director, MBA
Naipunnya Institute of Management
and Information Technology
Pongam, Thrissur

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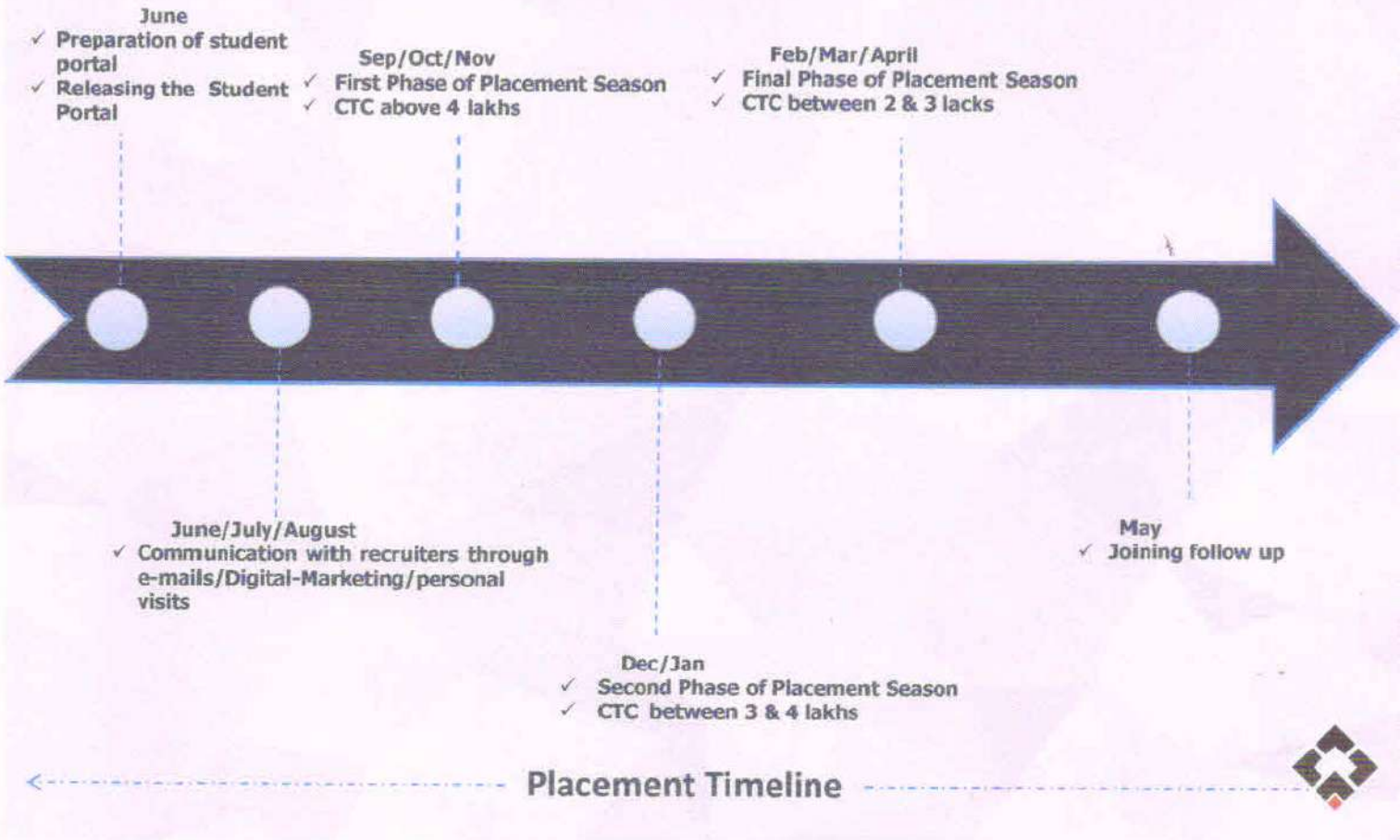
Fr. (Dr.) Paulachan K.J.
Director, NIBA
Naipunnya Institute of Management and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

PLACEMENT CALANDER



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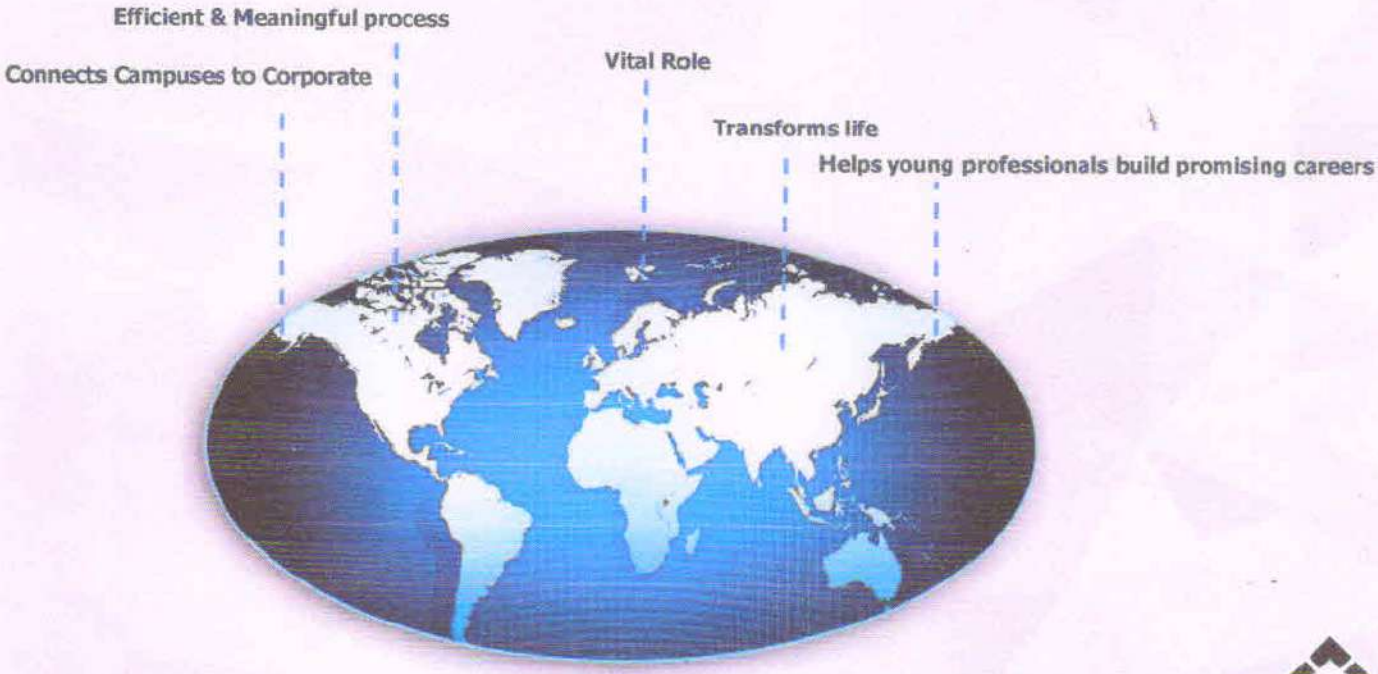
Fr. (Dr.) Rajkumar K.J.
Director - MBA
Naipunnya Institute of Management and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

OUR FEATURES



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Pongam, Thrissur District, Kerala-680 308

Fr. (Dr.) Poulachan K.J.
Director, MBA
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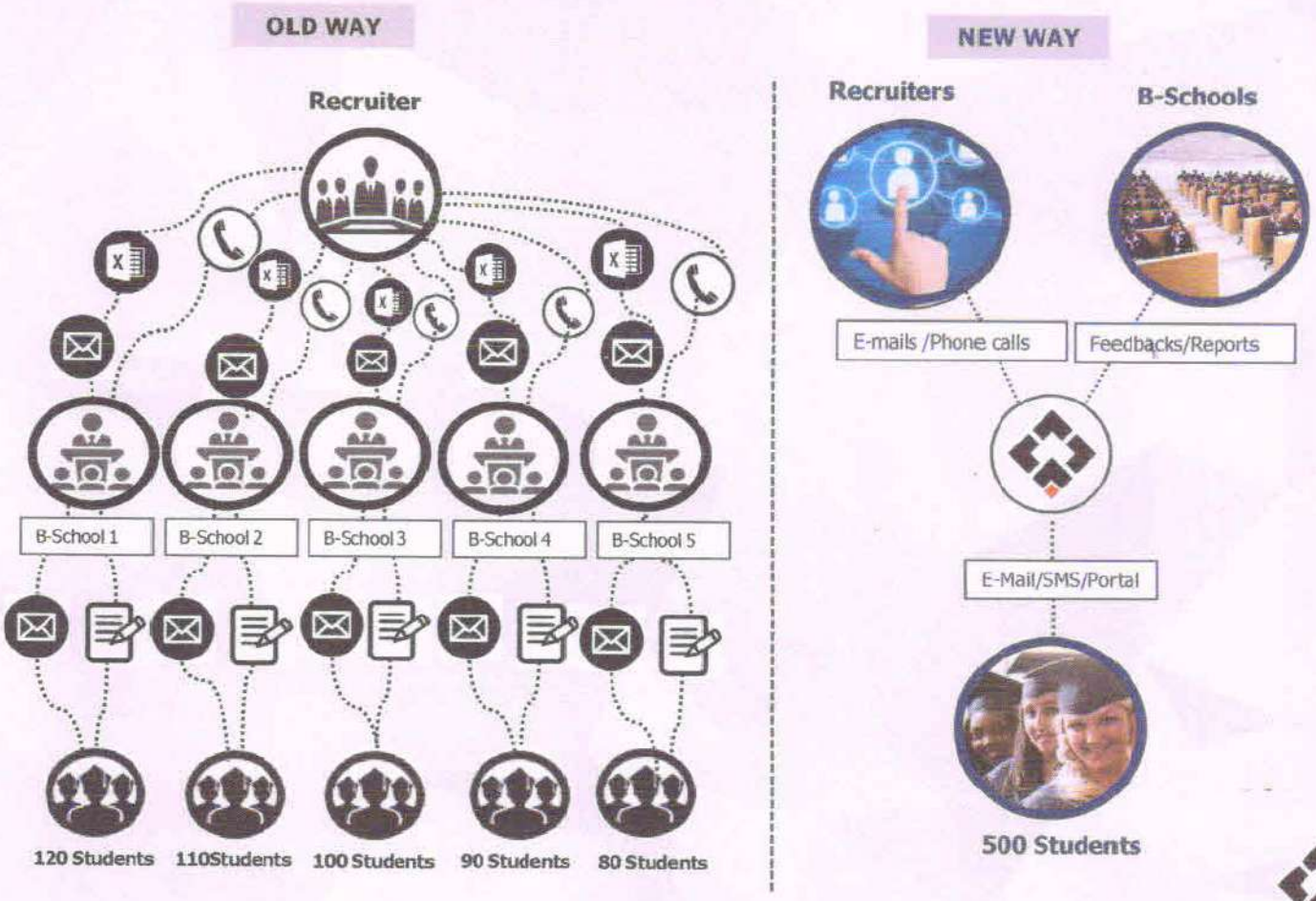
and Information Technology
Pongam, Koratty, East, Thrissur Dist.

HOW WE WORK



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Fr. (Dr.) Rajachan K.J.
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AFFABLE FRESHERS ADVANTAGE

BUSINESS SCHOOLS → Helps young professionals build promising careers.

RECRUITERS → Provides comprehensive talent solutions to organizations

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Pongam, Thrissur District, Kerala-680 308

Fr. (Dr.) Pathathan K.J.
Director, Dean
Naipunnya Institute of Management and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

CORE COMPETENCIES

FOCUSED ATTENTION

DEEP DOMAIN EXPERTISE

OPPORTUNITY FOR GROWTH

- Pan India & International Market
- Effective follow up with recruiters
- Partnership to provide hospitality for company delegates
- Industry connections and Big Data
- Student portal to ease the placement process
- Placement season calendar in place
- Structured process and policies for students

DIGITAL MARKETING INTERVENTION TO REACH OUT TO MAXIMUM RECRUITERS

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Fr. (Dr.) Pandanan N.J.
Director, MBA
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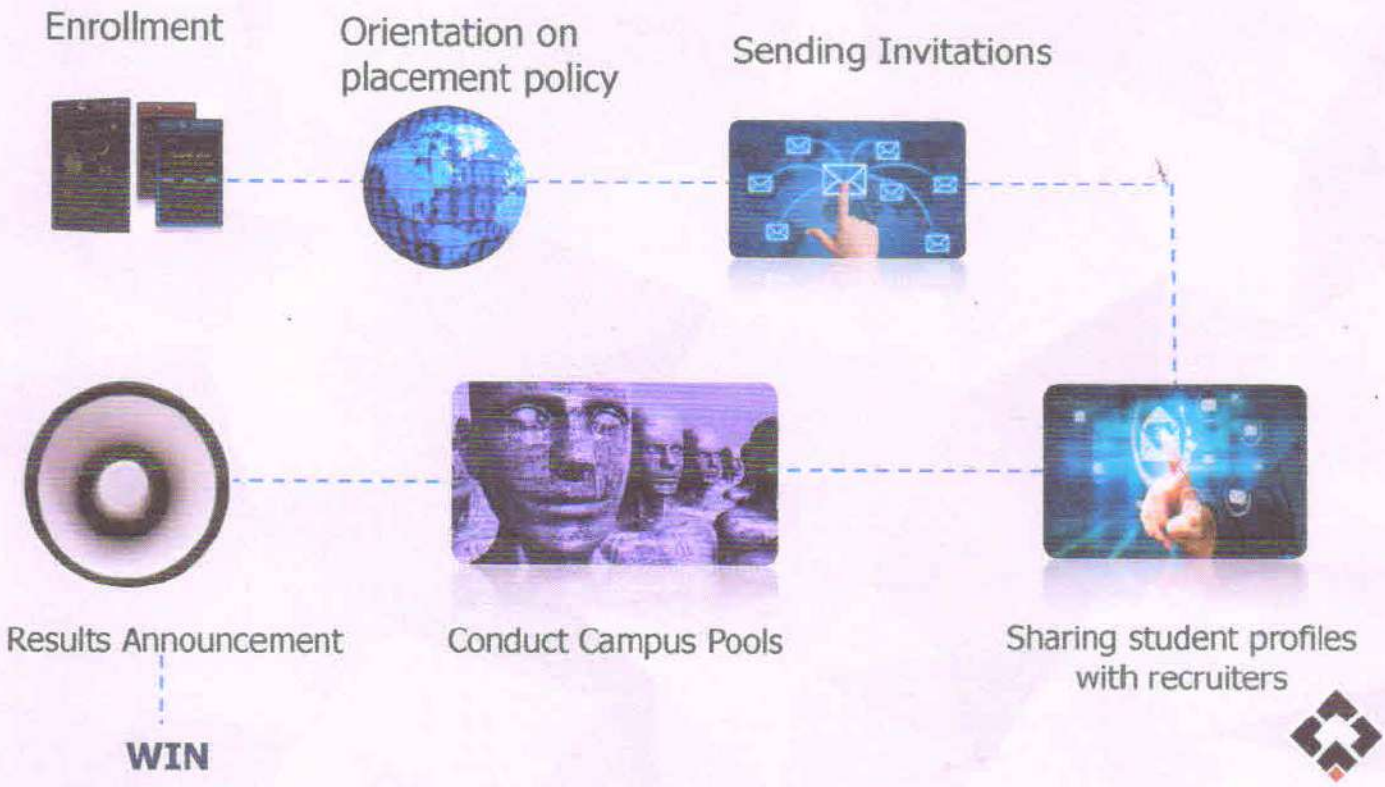
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

CAMPUS PLACEMENT FRAMEWORK



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Fr. (Dr.) Paulachan K.J.
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Naipunnya Institute of Management and Information Technology
Pongam, Thrissur
Kerala

New model campus placements New model campus placements New model campus pl

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Pongam, Thrissur District, Kerala 680 308
EXPERIENCE ★ EXPLORE ★ EXCEL

Fr. (Dr.) Paulachan K.J.
Director MBA
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Pongam, Koratty East, Thrissur Dist.
Kerala, India

ABOUT AFFABLE FRESHERS

OUR BUSINESS AND HOW WE TALK ABOUT IT- AFFABLE JOBS & AFFABLE FRESHERS

We are a HR Consulting firm established in 2013. Mainly for hiring experienced candidates for various clients from multi displinary Background. We serve approximately 150 clients and involved in more than 500 lateral entry hiring assignments since inception. Since our incorporation in 2013, we have developed or acquired new services that have considerably broadened and changed the scope of our activities

SERVICES

- 12 months long service for the MBA students during their second year

STUDENTS & RECRUITERS

- Database of 2000 organization seeking MBA's.
- Exclusively for 500 students members of the consortium.

ORGANIZATION

- Affable Freshers is a consortium of Management students (2018 pass out MBA students)to provide professional placement assistance to MBA freshers of selected Business Schools.

NAIPUNNYA BUSINESS SCHOOL
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EXPERIENCE ★ EXPLORE ★ EXCEL

Fr. (Dr.) Rajachen K.J.
Director MBA
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Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

OUR MENTORS

Merin Lenin

HR Administrator,
Etihad Airways

Dipu Thomas Joy

Zonal Coordinator and In-charge Education and Skill Development, Confederation Of Indian industry (CII)

Jithin Chakklalakal

Manager-HR
Nucore Software Solutions (P) Ltd

Shamim Rafeek

A Certified Coach, International Trainer, Motivational Speaker, & Author.

Mukesh Dev

Solution seeker, Startup Enthusiast, Education & Marketing Consultant, Career Mentor, A soft skill trainer

Stalin A

Accredited Management Teacher, Assistant Professor. De Paul School of Management

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Pongam, Thrissur District, Kerala-680 308
EXPERIENCE ★ EXPLORE ★ EXCEL

Fr. (Dr.) P[illegible]
Director, MBA
Naipunnya Institute of Management and Information Technology
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

PILOT STUDY – PLACEMENT OFFICERS

Placements

Compensations

Pool Drives

Consortium

'One student one offer placement policy' is followed at our campus- 10 %

COMPANIES APPROCHED AVERAGE

65

PLACEMENT	COMPENSATION OFFERED	POOL DRIVES	IDEA OF CONSORTIUM	RECRUITERS OUTSIDE KERALA AVERAGE
38%	2.1 CTC	55%	90%	5

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EXPERIENCE ★ EXPLORE ★ EXCEL

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and Information Technology
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Kerala, INDIA-680 308

PILOT STUDY - RECRUITERS

- ✓ 76 % Pool of the students is very important for the success of the pool drive
- ✓ 86 % Difficult to source students for pool drives
- ✓ 81 % An external agency can coordinate the drive on behalf of the colleges
- ✓ 70 % Would you accept the idea of a consortium
- ✓ 45 % Opting out from campuses which gives students to collect multiple offers
- ✓ 70 % We prefer all institutions to follow 'one student one placement' policy
- ✓ 54 % Desired number of students in a consortium is 400

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