



Experience • Explore • Excel

NAIPUNNYA BUSINESS SCHOOL

Managed by the Archdiocese of Ernakulam – Angamaly

(Affiliated to the University of Calicut,
Approved by AICTE,
ISO 9001 - 2015 Certified)

Internal Quality Assurance Cell (IQAC)

IQAC cell of Naipunnya Business School (NBS)

Based on the Management and staff meeting held on 03/01/2022 to discuss and the review the achievement of B++ grade in the first cycle of accreditation, the meeting has recommended to include the following members in the IQAC committee for the period of 2 years from 2022 onwards. Consequently, the following members have consented to be part of the IQAC for the next two years. The name and details of the members of the IQAC committee are given below:

SL No.	Designation	Name of the members
1	Chairperson: Head of the Institution	Prof. Dr. Jacob P. M.
2	Faculty members representing all levels (eight)	Dr. Sabu Varghese Dr. Suraj S Dr. Nijo Varghese
3	Members from the Management	Fr. Dr. Paulachan K J Fr. Renson Thekkinezath Fr. Jose Karachira
4	Senior administrative officers	Mr. Jimmy Joseph Dr. Jose Poulouse Ms Mercy Abraham
5	Academicians	Prof. Dr. Joy Joseph Puthussery Prof. Joshy Joseph
6	Local Committee Member	Mr. Biju T.P (President ,Koratty Panchayath)
7	Students	Mr. Abison Eldho (Student Representative) Ms. Akila V.J. (Student Representative)
8	Alumni	Mr. Akhil Shaji Ms Samantha Varghese
9	Employers	Mr. Shobin Thomas
10	Industrialists	Mr. George Thomas
11	Stakeholders	Ms. Bini Rani Jose
12	Coordinator IQAC	Ms. Nayana S.

Thanking you

Date: 7th January, 2022

Place: Pongam, Koratty East, Thrissur



Dr. Jacob P. M

DR. JACOB P.M.
Director
Naipunnya Business School
Pongam, Koratty East, Thrissur Dist.
Kerala, INDIA-680 308

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

- 1. Chairperson: Head of the Institution**
- 2. Teachers to represent all level (Three to eight)**
- 3. One member from the Management**
- 4. Few Senior administrative officers**
- 5. One nominee each from local society, Students and Alumni**
- 6. One nominee each from Employers /Industrialists/Stakeholders**
- 7. One of the senior teachers as the coordinator/Director of the IQAC**

The composition of the IQAC will depend on the size and complexity of the institution, accordingly the representation of teachers may vary. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details.