File Ref.No.73182/EG-I-ASST-1/2016/PB

UNIVERSITY OF CALICUT

Abstract

Pareeksha Bhavan - Revised procedures for dealing with suspected malpractice (SMP) cases in the wake of introduction of the barcoded examination system - Recommendation of the Standing Committee of the Syndicate on Examinations held on 17.10.2022 (Item No.AOD/2022/12/4) - Approved - Resolution of the Syndicate held on 13.12.2022 (item No. 2022.1319*) - Implemented - Orders issued

EG-I

U.O.No. 21/2023/PB Dated, Calicut University.P.O, 05.01.2023

Read:-1.Extract of item No. AOD/2022/12/4 of the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 17.10.2022 (Approved by VC on 20.10.2022)

2.Extract of the minutes of the meeting of the Syndicate held on 13.12.2022 (item No.2022.1319*)

3.Orders of the Vice Chancellor in the file of even no. dated 30.12.2022.

ORDER

As per the paper read (1) above, the Standing Committee of the Syndicate on examinations, arising out of discussion, had resolved to accept the revised procedures for dealing with suspected malpractice (SMP) cases in the wake of introduction of the barcoded examination system and to recommend to the Syndicate for approval of the same.

Accordingly, the matter was placed before the Syndicate and the Syndicate at its meeting held on 13.12.2022 considered the matter vide item No. 2022/1319* and resolved to approve the following recommendations of the Standing Committee of the Syndicate on examinations.

When a suspected malpractice case is detected at the examination hall, both in the barcoded system and in the conventional system, the invigilator shall seize the incriminating materials. No statement or mention of the matter is to be made in the answer booklet. A statement shall be obtained from the accused candidate in the matter. If the accused refuses to furnish a statement in writing, the matter shall be stated in the report of the invigilator. The accused may be allowed to continue writing in the same answer booklet. The practice of issuing a second answer booklet is dispensed with.

The invigilator shall report the matter to the Chief Superintendent in writing attaching all the incriminating materials and also the statement of the accused.

The answer booklet shall be placed in the same bundle in the same order as in the case of all other answer scripts belonging to the same question paper code.

On receipt of the report from the invigilator with the documents attached, the Chief Superintendent shall take a photocopy of the first and third pages of the answer booklet, attest them and attach them to the invigilator’s report and forward them to the University along with the supporting documents and incriminating materials for necessary action. The Chief Superintendent shall ensure that the Answer Booklet is placed back in the same bundle in the same place after taking the photocopies.

In the case of barcoded examinations, in addition to the procedures detailed above, a circle

shall be drawn around the register number concerned in the RNBB and the letters “SMP” shall be written thereunder and the Chief Superintendent shall sign below it. Mapping the barcodes with the register number shall be done after the first 30 minutes from the commencement of the examination of the session of the day. Finalisation is to be done in the system after the examination of the session of the day and just before this process, the “SMP” entry shall be made in the system.

While packing and despatching the bundles, the answer booklet concerned shall be kept in its original place in the same order as in the case of all other answer booklets.

Valuation will be conducted and marks entered along with all other answer scripts, but the marks will be reckoned only if the accused is exonerated.

The remaining usual existing procedures will be followed in the same way and the case will be disposed accordingly.

If a suspected malpractice case is detected during evaluation, the examiner shall report it to the next higher examiner and with his or her observations recorded, the Chairman shall report it to the University attaching all supporting documents and photocopies of the answer booklet pages concerned. However, valuation shall be continued as in the case of all other answer scripts and marks entered in the usual way. The marks will be reckoned only of the accused is exonerated after proper enquiry. The remaining usual existing procedures will be followed in the same way and the case will be disposed accordingly.

The Vice Chancellor, vide paper read (3) above, has accorded sanction to implement the above resolution of the Syndicate.

The resolution of the Syndicate held 13.12.2022 (item No. 2022/1319*) to approve the above recommendations of the Standing Committee of the Syndicate on examinations is, therefore, implemented.

The revised procedures dealing with suspected malpractice cases (SMP) are applicable to all examinations that commence on 25th October 2022 or thereafter.

Orders are issued accordingly.

Devasia K.M

Joint Registrar

To

1.All Principals/ Chief Superintendents
2.Heads of all University teaching departments

Copy to: PA to CE/PRO/CE's Section/ JRs/DRs of Tabulation sections concerned/Digital Wing/ Monitoring Cell/DSSC

Forwarded / By Order

Section Officer